

# **MINUTES OF THE BOARD MEETING**

**Wednesday, January 8, 2020**

**THE ATLANTIC COUNTY IMPROVEMENT AUTHORITY  
1333 Atlantic Avenue, Suite 700  
Atlantic City, NJ 08401**

In accordance with the provisions of the Open Public Meetings Act (N.J.S.A. 10:4-10) the Regular Board Meeting of the Atlantic County Improvement Authority Board of Commissioners was called to order by Chairperson, Roy M. Foster, at 10:00 a.m., in the 7<sup>th</sup> Floor Conference Room at the Atlantic County Improvement Authority, 1333 Atlantic Avenue, Suite 700, Atlantic City, New Jersey 08401.

## **COMMISSIONERS IN ATTENDANCE**

Roy M. Foster, Chairperson; Ann M. Davis, Treasurer (*telephonically*); Edwin G. Blake, Secretary; Rev. Milton Hendricks, Asst. Secretary (*telephonically*); John Armstrong, Commissioner (*telephonically*); Donald Guardian, Commissioner (*telephonically*); Robert P. Gross, Commissioner (*telephonically*); and Christopher Fallon, Commissioner (*telephonically*) participated in the meeting.

Robert J. Tarby, Sr., Vice-Chairperson, was absent from the meeting.

## **STAFF IN ATTENDANCE**

John C. Lamey, Jr., Executive Director; Lori Riggs, Program Manager; Dianilda Torres, Finance Manager; Bob McGuigan, Community Development Program Manager; and Ellen Hiltner, Receptionist/Program Assistant.

## **OTHERS IN ATTENDANCE**

Randy Lafferty, Esquire, Cooper Levenson

### **I. OPENING STATEMENT AND ROLL CALL**

Chairperson Foster read the Notice of Public Meeting and the roll was called.

## **II. MINUTES**

### **A. Minutes of the December 12, 2019, Regular Board Meeting Attachment #1**

The Board was asked to approve the Minutes of the December 12, 2019, Regular Board Meeting.

A motion was made by Mr. Blake, and seconded by Mr. Armstrong, to approve the Minutes of the December 12, 2019, Regular Board Meeting. By a roll-call vote of 8-0-0, the Minutes were approved.

## **III. FINANCIAL REPORT**

### **A. Financial Report from November 2019 Attachment #2**

The Board was asked to approve, by resolution, the expenditures contained in the November 2019 Financial Report.

A motion was made by Mr. Blake, and seconded by Mr. Armstrong, to approve the resolution. By a roll-call vote of 8-0-0, the resolution was approved.

## **IV. EXECUTIVE DIRECTOR'S REPORT**

### **A. CONTRACTS AWARDED – Authorized by Executive Director**

The Executive Director authorized the following contract under the public bidding threshold as established pursuant to P.L. 1985 Chapter 469 with Electronic Security Solutions for total agreement not-to-exceed \$7,500.00 consisting of:

- 1) the Annual Software Upgrade & Support Plan Agreement (SUSP) for the ***S2 NetBox & NetVR System at 600 Aviation Research Boulevard, for a fixed fee of \$3,860.00, plus***
- 2) *hourly service rate at \$120.00 per hour regular rate or \$180.00 per hour overtime rate not-to-exceed \$3,640.*

## **V. COMMUNITY DEVELOPMENT**

### **A. Foreclosure Counseling Services Information Attachment #3 Distribution Agreement**

The Board was asked to adopt a resolution authorizing the Executive Director to execute an agreement with ZquestEDU for the distribution of mailers to the owners of homes in the early stages of foreclosure in Atlantic County.

A motion was made by Mr. Blake, and seconded by Mr. Armstrong, to approve the resolution. By a roll-call vote of 8-0-0, the resolution was approved.

**VI. BARLINVIS APARTMENTS**

**A. Barlinvis Management Agreement Renewal Attachment #4**

The Board was asked to approve the 2020 Annual Barlinvis Operating Budget and authorize the extension of the Management Agreement with Barlinvis with the Pleasantville Community Development Corporation on a month-to-month basis.

A motion was made by Mr. Gross, and seconded by Ms. Davis, to approve the resolution. By a roll-call vote of 7-0-1, with Rev. Hendricks abstaining from the vote, the resolution was approved.

**VIII. NATIONAL AVIATION RESEARCH AND TECHNOLOGY PARK**

**A. NARTP – Vending Contract Attachment #5**

The Board was asked to authorize the Executive Director to negotiate and execute an agreement with K & R Vending to provide vending machines at 600 Aviation Research Boulevard.

A motion was made by Mr. Fallon, and seconded by Ms. Davis, to approve the resolution. By a roll-call vote of 8-0-0, the resolution was approved.

**B. FAA Lease Agreement Attachment #6**

The Board was asked to authorize a lease with the Federal Aviation Administration for space at 600 Aviation Research Boulevard through August 2065.

A motion was made by Mr. Armstrong, and seconded by Mr. Fallon, to approve the resolution. By a roll-call vote of 8-0-0, the resolution was approved.

**IX. EXECUTIVE SESSION – There was no Executive Session.**

**X. PUBLIC COMMENTS – None.**

**XI. OLD BUSINESS – None.**

**XII. NEW BUSINESS – None.**

**XIII. ADJOURNMENT –**

A motion was made by Mr. Blake, and seconded by Mr. Gross, to adjourn the meeting at 10:29 a.m. By a roll-call vote of 8-0-0, the meeting was adjourned.

Respectfully,

Edwin G. Blake  
Secretary