



08/2021

APPLICATION FOR HOME BUYER ASSISTANCE PROGRAM

ATLANTIC CITY POLICE OFFICERS

In 2020, the Atlantic City Development Corporation (ACDEVCO) and the Chelsea Economic Development Corporation (Chelsea EDC) developed a 10-year Neighborhood Plan that seeks to strengthen community, improve safety, increase economic opportunity, and provide better housing. The Plan was approved in 2020 by the Department of Community Affairs (DCA) for participation in the State's Neighborhood Revitalization Tax Credit (NRTC) Program, allowing up to \$1M per year of grant funds to implement the plan. The Home Buyer Assistance Programs are funded by ACDEVCO's NRTC and other funds and administered by the Atlantic County Improvement Authority (ACIA).

A. Police Officer Incentives - ACDEVCO and ACIA programs can be combined, totaling incentives greater than 20% of the purchase price.

- ACDEVCO forgivable loan for up to 10% of the purchase price
- Take home police car for exclusive use
- ACIA down payment assistance for up to 10% of the purchase price
- ACIA assistance up to \$5,000 in closing costs
- ACIA assistance up to \$30,000 in renovation costs

B. Police Officer Program Eligibility

- Full Time Officer
- No prior major disciplinary actions

- There is no household income limit for ACDEVCO funds
- There is a \$100,000 household income limit for ACIA funds
- Eligible properties include single-family, two-family, and multi-family* homes including townhouses and condominiums located within the Chelsea Target Area. *Multi-family homes require conversion to a single family or duplex after purchase, guaranteed by a deed restriction on the property, as well as filing with the land use and tax assessor's office.
- Single-family homes or properties converted to a single-family will receive the full 10% from each program, totaling 20% of purchase price.
- Two-family homes or properties converted to a two-family home will receive 5% from each program, totaling 10% of the purchase price.

C. Police Officer Program Requirements

- The location of the home to be purchased must be in the Chelsea Target Area and be pre-approved by ACDEVCO for consistency with grant program objectives.
- The Property must be a primary residence and maintained as same by the applicant for the 5-year term of the loan.
- If the property is not maintained as a primary residence or if the property is sold before 5 years, repayment of the loan in full is required.
- The purchase price shall not exceed \$300,000.
- Personal/off-duty use of police car permitted within Atlantic County only, with the requirement of radio on and prepared to respond to calls when in use.
- Annual affidavit certifying home is the primary residence, signed by the police officer and submitted to ACPD, ACDEVCO and to the ACIA.

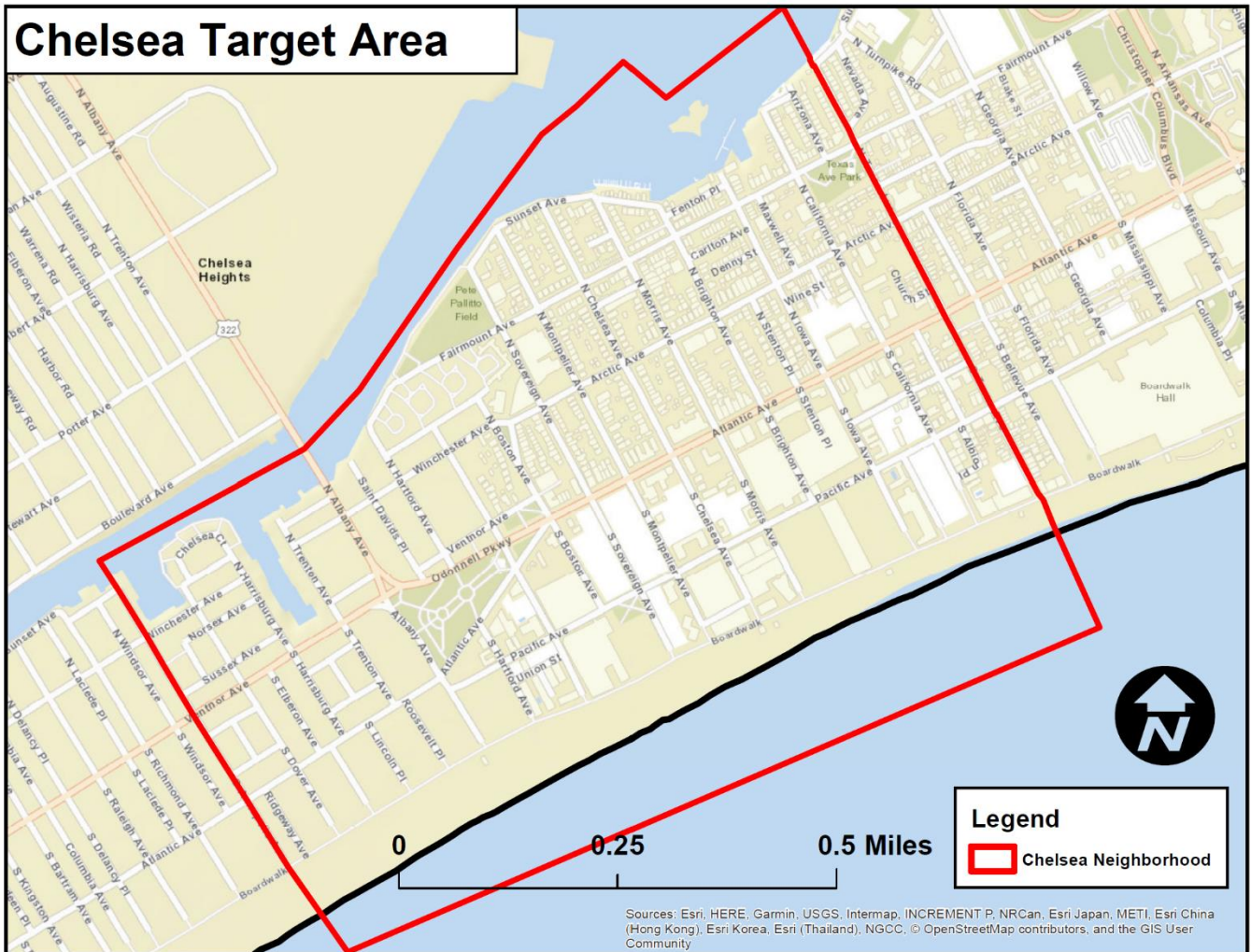
Steps:

1. Contact Atlantic County Improvement Authority (ACIA) at 609-343-2390 for more details on the programs, including all requirements, and to get a list of qualified lenders
2. Contact a lender from the list and receive a pre-approval for a home price amount
3. Select a home to purchase within your price range
4. Complete this application and receive approval from ACPD and ACDEVCO
5. Make and offer and sign a contract for purchase of the home
6. Apply for ACDEVCO and ACIA funding from ACIA

For more information on the CHELSEA TARGET AREA PROGRAM and the ACIA's Atlantic City Down Payment Assistance Program, contact:

- ACDEVCO - Elizabeth Terenik, ETerenik@acdevco.org or 609-425-9207
- The Atlantic County Improvement Authority - Ellen Hiltner, hiltner_ellen@aclink.org or 609-343-2390

Chelsea Target Area



ACIA Office Use Only

Date Sent to Applicant: _____

Date Received: _____

Received By: _____

Application # _____

**APPLICATION FOR ACDEVCO HOME BUYER ASSISTANCE PROGRAM
ATLANTIC CITY POLICE OFFICERS**

Applicant's Name _____ **Date** _____

Address of Property to Purchase _____

Phone _____

E-Mail Address _____

Current Address _____

Job Title _____

Years with ACPD _____ **Years as a Full-Time Officer** _____

I understand and agree to the requirements of the program

Signed _____ **Date** _____

****NOTICE TO HOME BUYERS**

At various points in the process leading up to and after settlement, ACDEVCO and ACIA reserves the authority to conduct reviews and make various determinations. These reviews and determinations are to verify consistency with overall program goals and objectives and are not a substitute for a homebuyer's responsibility to make independent investigations and judgments about purchasing a home and participating in the Chelsea Programs. ACDEVCO does not provide a warranty on the condition of the home and does not guarantee any portion of the home mortgage amount. ACDEVCO's obligation to fund the Chelsea Programs is conditioned upon receipt of sufficient funds. ACDEVCO reserves the right to terminate or revise the Chelsea Programs.

Purchasing a home and executing loan documents have significant legal consequences and you may wish to consult an attorney.

--> Please email this completed form to : hiltner_ellen@aclink.org
Ellen Hiltner, Home Program Manager,
Atlantic County Improvement Authority,
1333 Atlantic Ave., A.C., 08401

ACPD Approval by (name) _____ **Date:** _____

ACDEVCO Approval by (name) _____ **Date:** _____

Received by Atlantic County Improvement Authority on (Date) _____